

Course Content Review Policy

Safetying takes the standard of its courses very seriously. For this reason, the below policy sets out how we ensure the standards of our service is maintained.

Course reviews are an integral part of Safetying's quality assurance process.

The focus of course reviews is on:

- The appropriateness of the content and assessment method in order to achieve the learning outcomes,
- The course content being up to date and accurate.

Responsibility

Responsibility for course review and recommendations being addressed rests with the Company Director. The responsibility for the Review process also lies with the company Director.

Frequency

Each course is reviewed on an annual basis. The courses are reviewed by a Subject Matter Specialist to ensure their accuracy.

All legal elements of the learning materials will be reviewed by the companies Legal Representatives to ensure the most up to date version of any legal references are used and are correct as of the time of the review.

Name: Kate Mason

Position: Director

Date: 24/08/2024

Signature:



Review of Policy: 08/2027